Grading Assignments in Google Classroom Using Doctopus and Goobric Rubrics

Create a marking rubric in Google Drive

- Create a new Spreadsheet in your Google Drive - this will be your rubric
- Score values go in **Row 1** (Can be numeric or nonnumeric)
- Skills/Categories go in **Column 1**

Score Value

Cell A1 must be blank

Skills/Categories

	A	B	C	D	E
1		4	3	2	1
2	Focus on Assigned Topic	The entire story is related to the assigned topic and allows the reader to understand much more about the topic.	Most of the story is related to the assigned topic. The story wanders off at one point, but the reader can still learn something about the topic.	Some of the story is related to the assigned topic, but a reader does not learn much about the topic.	No attempt has been made to relate the story to the assigned topic.
3	Creativity	The story contains many creative details and/or descriptions that contribute to the reader's enjoyment. The author has really used his imagination.	The story contains a few creative details and/or descriptions that contribute to the reader's enjoyment. The author has used his imagination.	The story contains a few creative details and/or description, but they distract from the story. The author has tried to use his imagination.	There is little evidence of creativity in the story. The author does not seem to have used much imagination.
4	Requirements	The written requirements were met and exceeded.	Almost all (about 90%) of the written requirements were met.	Most (about 75%) of the written requirements were met, but several were not.	Many requirements were not met.
5	Mechanics	There are no grammar, spelling, or punctuation errors in the final draft.	There is one grammar, spelling, or punctuation error in the final draft.	There are 2-3 grammar, spelling, or punctuation errors in the final draft.	The final draft has more than 3 grammar, spelling, or punctuation errors.
6		The story is very well organized. One idea or scene follows another in	The story is pretty well organized. One idea or scene may seem out of	The story is a little hard to follow. The	

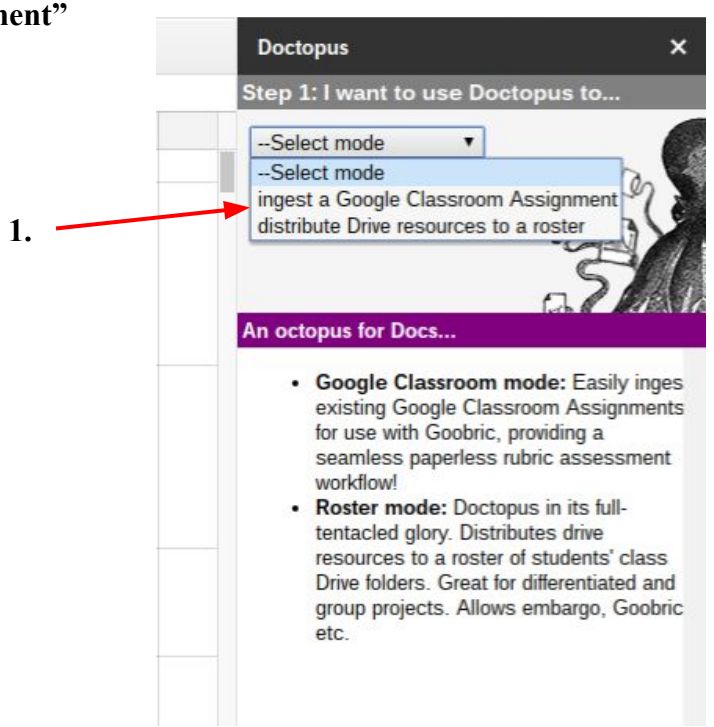
Connecting with Doctopus

- **Create a new spreadsheet**
  - In your Google Drive, create a new spreadsheet that will house all of your student's grades and marking rubric scores. Give it an appropriate title (e.g. English 9 Narrative Writing Assignment).

- **Get the Doctopus Add-on**
  - Click **"Add-ons"** > **"Get add-ons"** and search for ***Doctopus***. You only have to do this once. From here on out, on any new spreadsheet, you can just launch Doctopus directly from the Add-on menu.

- On the right side of your screen, follow Step 1 and click on the drop down menu **"Select Mode"**

1. You will then select **"Ingest a Google Classroom Assignment"**



- Next, under the purple bar, you will click on the drop down menu **“Select Class”**

  2. Select the Google Class for which you will be grading assignments. This will connect the Doctopus program to your selected class.

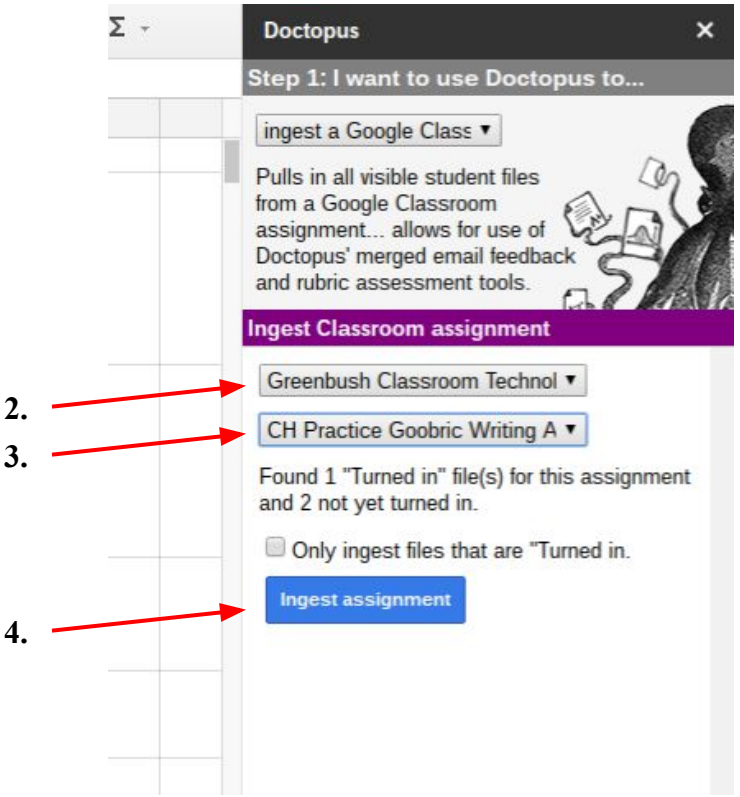
- Next, you will click on the drop down menu **“Select Assignment”**

  3. Select the assignment you are wanting to grade

- You can choose to select to **“only ingest files that are Turned in”**

  4. Select the blue **“Ingest assignment”** button

This will pull in all the information and links from your assignment onto the spreadsheet.

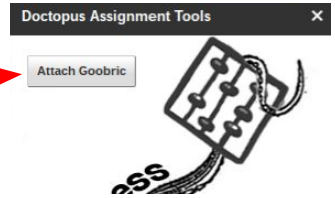


Goobric

Goobric allows you to use marking rubrics easily with Google Docs. It's easier than ever with the new web app which displays the rubric at the top of the screen and allows you to click between different student's assignments at the touch of a button.

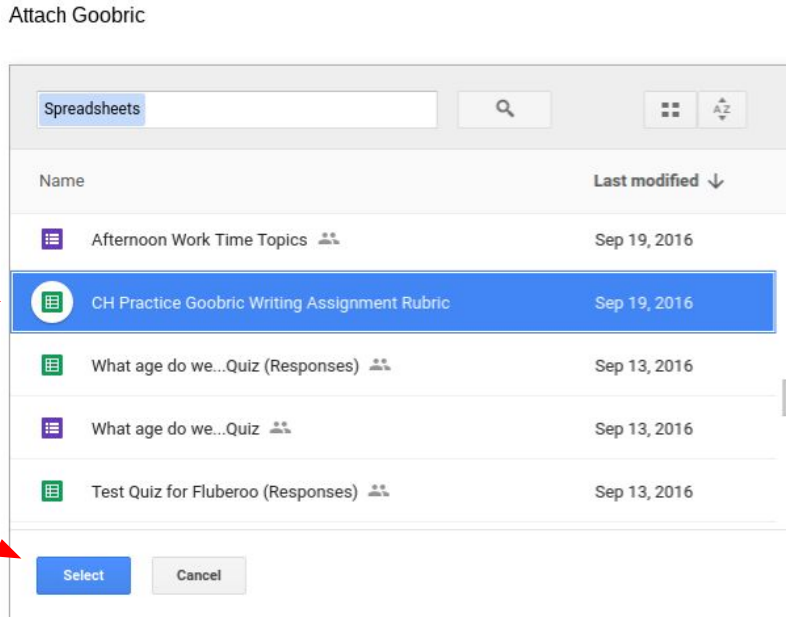
Attaching the Rubric

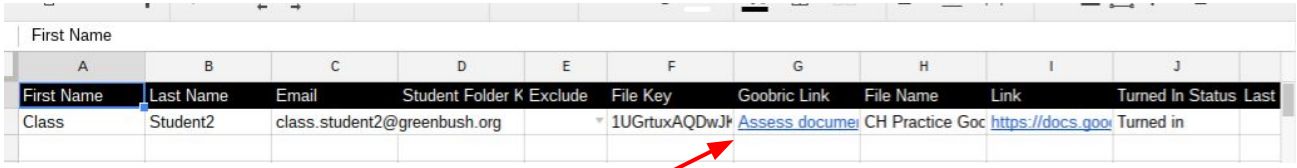
In your Doctopus spreadsheet, click **"Attach Goobric"** in the sidebar on the right.



- If this is your first time using Goobric, you will have to click the links in Step 1 and 2 to install Goobric in Chrome and to authorize the web app. Again, this is a *one-time only* step.

Select the Rubric you designed earlier then press the **"Select"** button.



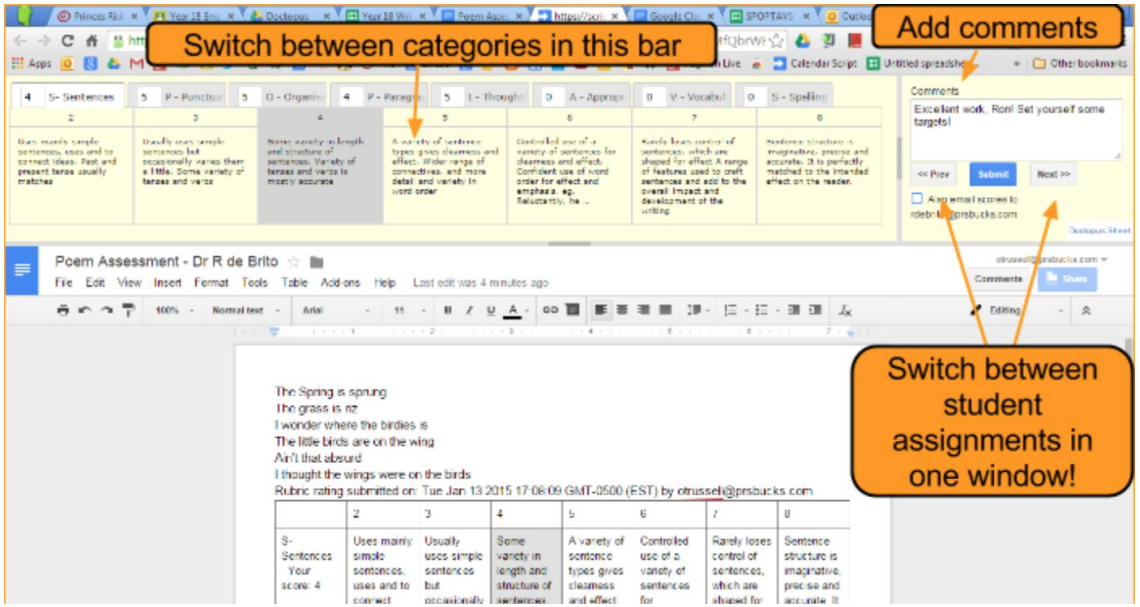


Open an assignment and open Goobric

Click on one of the Goobric links to go to a student's assignment.

Filling out the Goobric

You can click on the appropriate score for each category and then press the blue **"Submit"** button once you have finished scoring. This will append a time-stamped rubric at the end of the student's Google Doc. You can come back and fill out the rubric again and submit as many times as you need. Each time a new rubric will be pasted at the bottom of the student's document. You can also send an email to the student.



☆ You can easily include comments and switch between students from one window.

☆ **You can include voice comments**

☆ One of the best features in Goobric is that each time you fill out a rubric, the information is automatically passed back to your Doctopus spreadsheet. No more paper filing. Makes for a great overview of your class and their progress through each individual category.